

NUHW PRECEPTOR PREPARATION COURSE

The course components include online module AND attendance at an Instructor-Led Virtual class.

OBJECTIVES:

At the conclusion of this course the participant will be able to:

- Discuss the benefits of being a preceptor.
- Define preceptor roles and characteristics.
- Understand the Novice to Expert continuum.
- Describe feedback vs. coaching.
- Explore tools for validating growth.
- Describe Preceptee Progress Assessment paperwork requirement.

INSTRUCTIONS:

1. Complete form with manager signature and send Registration form to Education Department.
2. The required HealthStream Preceptor Module will then be assigned.
3. The one-hour module must be completed BEFORE you can choose a LIVE class date.
4. Once the HealthStream module is completed you will be able to choose the date for the LIVE Virtual Course that is best for you.

5. Instructor-Led Virtual Class Dates

Friday April 7 9:00-10:00	Monday April 10 9:00-10:00; 1:00-2:00	Thursday April 13 9:00-10:00
Friday April 14 9:00-10:00	Monday April 17 2:00-3:00	Tuesday April 18 2:00-3:00
Thursday April 20 9:00-10:00	Monday April 24 9:00-10:00	Thursday May 18 1:00-2:00
Monday June 12 9:00-10:00	Wednesday July 19 1:00-2:00	Friday August 18 9:00-10:00
Thursday September 21 1:00-2:00	Tuesday October 17 9:00-10:00	Wednesday November 15 1:00-2:00



REGISTRATION

The Preceptor module will be assigned once registration form is received.
You must complete module in HealthStream BEFORE you can choose a class date.

Name (print): _____ Unit: _____

Manager Approval: The above-named caregiver has my approval to attend the preceptor training.

_____ / _____
Manager Name / Signature **Date**