



**NATIONAL UNION OF
HEALTHCARE WORKERS**

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Collective Bargaining Agreement

with

**Kindred Hospital
San Diego**

July 30, 2018 - June 30, 2021

TABLE OF CONTENTS

ARTICLE 1 – PARTIES	1
ARTICLE 2 – RECOGNITION	1
ARTICLE 3 – HIRING AND PROBATIONARY PERIOD	1
ARTICLE 4 – EMPLOYEE CLASSIFICATIONS.....	1
ARTICLE 5 – UNION REPRESENTATION AND ACTIVITIES	2
ARTICLE 6 – HOURS OF WORK.....	4
ARTICLE 7 – ATTENDANCE AND PUNCTUALITY	7
ARTICLE 8 – ADDITIONAL WORK.....	7
ARTICLE 9 – OVERTIME PAY	8
ARTICLE 10 – MANDATORY OVERTIME.....	9
ARTICLE 11 – HOLIDAYS	9
ARTICLE 12 – COMPENSATION	10
ARTICLE 13 – MEDICAL, DENTAL AND VISION INSURANCE AND VOLUNTARY INSURANCE PLANS	15
ARTICLE 14 – GROUP LIFE INSURANCE.....	18
ARTICLE 15 – SHORT AND LONG-TERM DISABILITY INSURANCE.....	18
ARTICLE 16 – 401(K) PLAN.....	19
ARTICLE 17 – PAID TIME OFF	19
ARTICLE 18 – LEAVES OF ABSENCE.....	21
ARTICLE 19 – BEREAVEMENT LEAVE.....	23
ARTICLE 20 – JURY DUTY	23
ARTICLE 21 – EDUCATIONAL BENEFITS	23
ARTICLE 22 – SENIORITY.....	24
ARTICLE 23 – LAYOFF AND RECALL.....	24
ARTICLE 24 – DISCIPLINE AND DISCHARGE	25
ARTICLE 25 – COMPLAINTS	27
ARTICLE 26 – GRIEVANCE PROCEDURE AND ARBITRATION.....	28
ARTICLE 27 – CUSTOMER SERVICE/PATIENT SERVICE INITIATIVES	30
ARTICLE 28 – EMPLOYMENT BONUS PROGRAMS	30
ARTICLE 29 – GIFTS AND AWARDS.....	30
ARTICLE 30 – POLICIES AND PROCEDURES	30

ARTICLE 31 – DRUG TESTING.....	31
ARTICLE 32 – SUBCONTRACTING	31
ARTICLE 33 – SUCCESSORSHIP	32
ARTICLE 34 – MANAGEMENT RIGHTS	32
ARTICLE 35 – NO STRIKE / NO LOCKOUT.....	32
ARTICLE 36 – COMPLIANCE WITH LAW	33
ARTICLE 37 – WORK DISTRIBUTION	33
ARTICLE 38 – SAFETY.....	33
ARTICLE 39 – NON-HARASSMENT AND DISCRIMINATION.....	33
ARTICLE 40 – LABOR MANAGEMENT COMMUNICATIONS COMMITTEE	34
ARTICLE 41 – PATIENT CARE COMMITTEES	34
ARTICLE 42 – UNION MEMBERSHIP.....	35
ARTICLE 43 – COPE CHECK-OFF	37
ARTICLE 44 – SAVINGS CLAUSE.....	37
ARTICLE 45 – PATIENT CARE	37
ARTICLE 46 – SAFE PATIENT HANDLING	37
ARTICLE 47 – JOB VACANCIES AND BIDDING	38
ARTICLE 48 – TERM.....	39
APPENDIX A – SIDE LETTER: ARTICLE 12, COMPENSATION.....	41
APPENDIX B – HIRING SCALES	42

ARTICLE 1 – PARTIES

This Agreement, entered into between THC Orange County Inc. DBA Kindred Hospital San Diego, generally referred to herein as the “Employer” or the “Hospital” and the National Union of Healthcare Workers, generally referred to herein as the “Union” or “NUHW,” is intended to promote harmonious relations between the Employer and the Union, to establish an equitable and peaceful procedure for the resolution of differences, and to establish rates of pay, hours of work, and other terms and conditions of employment.

ARTICLE 2 – RECOGNITION

The Employer recognizes the Union as the sole and exclusive bargaining agent for the purpose of collective bargaining with respect to wages, hours, and conditions of employment for all employees employed by the Employer at its facility located at 1940 El Cajon Boulevard, San Diego California in the bargaining unit certified in NLRB Case 21-RC-198927 which includes the following job classifications: all full-time, regular part-time, and per-diem Licensed Practical Nurses, Licensed Vocational Nurses, certified nursing assistants, dietary clerks, cooks, environmental services aides, food services aide handlers, materials management clerks, radiology technicians, unit secretaries, monitor technicians, floor technicians, respiratory therapists and respiratory care practitioners and phlebotomists.

ARTICLE 3 – HIRING AND PROBATIONARY PERIOD

Kindred may hire employees from any source and shall be the sole judge of the fitness of any applicant for the job.

A probationary period of ninety (90) days from the date of first hiring shall be established for newly hired full-time employees, and a probationary period of 120 days for part-time employees and per diem employees. During the probationary period, the employee may be discharged for any reason which, in the opinion of Kindred, is just and sufficient, and there shall be no recourse to Article 26, Grievance Procedure and Arbitration.

ARTICLE 4 – EMPLOYEE CLASSIFICATIONS

4.1 Regular Full-Time Employees

Employees who have satisfactorily completed their probationary period in a classification covered by this Agreement and who are regularly scheduled for at least thirty (30) hours per week. Regular full-time Employees are eligible for all the Employee benefits offered to bargaining unit employees.

4.2 Regular Part-Time Employees

Employees who have satisfactorily completed their probationary period in a classification covered by this Agreement and who are regularly scheduled less than thirty (30) hours

per week. Regular part-time Employees are eligible for those benefits specifically provided to them, as specifically provided in this Agreement or by law.

4.3 Per Diem Employees

Employees who have satisfactorily completed their probationary period in a classification covered by this Agreement and who are called for work on an as needed basis. Per Diem employees are required to be available for work at least one (1) shift per pay period and one (1) contractual Holiday per year. Per Diem employees are not eligible for benefits under this Agreement, however they are covered by all other provisions of this Agreement.

4.4 Temporary Employees

Employees who are hired for a limited period not to exceed four (4) months to fill a specific need. Such Employees are not in the bargaining unit and are not covered by this Agreement.

ARTICLE 5 – UNION REPRESENTATION AND ACTIVITIES

5.1 The Hospital agrees to permit duly authorized representatives of the NUHW to enter the premises at reasonable times for representational purposes including conferring with employees in connection with the administration of this Agreement. Such Union Representatives shall give the Hospital, or designee, notice in advance of any such visit, and shall notify the Hospital CEO or designee on arrival at the Hospital. Such Union Representatives will confer with employees in non-patient care areas. Access to employee break/lounge areas and outdoor areas like parking lots and smoking areas will be allowed by the facility. Such visits shall not interfere with the Hospital's operations, with patients or their family members, or with the performance of duties assigned to the employees. The Union shall not be permitted to conduct general union business such as votes or negotiation preparations on the Hospital's premises, unless specifically authorized by the Hospital. Any such authorization shall not be precedent setting.

5.2 Meeting Places

Upon written request from the Union, at least one (1) week in advance, whenever possible, the Employer shall provide the Union access and use of conference rooms in the facility. Conference rooms will be used for the purpose of meeting with stewards and bargaining unit members on the employee's non-work time.

5.3 Bulletin Boards

The Hospital agrees to provide the Union a reserved 8 ½" x 14" space on the bulletin boards in all employee break rooms. The Union will post notices of Union meetings, notices of Union elections and notices of Union events, including social or recreational activities. The Union agrees that it will not use the board for the posting of material that

is disparaging of the Employer, or that promotes a strike or work action at the facility. The above disparaging materials may be removed by the Hospital.

5.4 Shop Stewards

- a. The Union may select a reasonable number of Shop Stewards for the Facility. The Union shall provide written notification to the Facility Administrator or her/his designee of the names of Shop Stewards as they are appointed and as their appointment ends.
- b. In those cases where there are two (2) or more Union representatives present in a meeting, one (1) union representative will be designated as the Union's spokesperson.
- c. The function of the Shop Steward shall be to assist employees in settling problems arising in connection with the application or interpretation of the provisions of this Agreement directly with the Facility Administrator or such other person as the Facility may designate and to participate, at the option of the employee, in the Grievance Conference described in Article 26, Grievance Procedure and Arbitration.
- d. The Shop Steward shall perform his/her functions outside of his/her working hours on his/her own time; provided, however, that if grievance meetings are scheduled during working hours, participating stewards shall not suffer any loss in pay.
- e. In connection with investigatory interviews required by the Facility in which an employee reasonably believes that such investigation will result in disciplinary action, an employee upon his or her request shall be entitled to have a Union representative, Field Representative, and/or Shop Steward present provided that such Field Representative and/or Shop Steward is available within seventy-two (72) hours. It is understood that the role of the Union representative be strictly in accord with NLRB v. WEINGARTEN. In those cases where there are two (2) Union representatives present, there shall be only one (1) spokesperson, and the other representative shall serve only as observer.

5.5 Obeying Privacy Laws

The Union and all Shop Stewards agree not to violate HIPAA, and all other laws pertaining to the privacy of patient confidential/medical information and access to medical records. Any questions about HIPPA obligations must be brought to the CCO or CEO in advance.

5.6 New Hire Orientation

The Union shall be given fifteen (15) minutes to provide a new member orientation during the Employer's normal orientation program for new hires in the bargaining unit. The Union will present the HR person with materials it intends to hand out at the orientation, for review. The Union shall not make derogatory statements about the Employer during the session.

ARTICLE 6 – HOURS OF WORK

6.1 The Hospital retains the right to determine all staffing levels and all staffing assignments, both for specific individuals and for groups of employees. The regular work day for most full-time employees shall be eight (8) hour, ten (10) hour, or twelve (12) hour shifts. The Hospital may implement new schedules for position(s), job classifications, shifts or otherwise or scheduling procedures with thirty (30) days advance notice to the Union. The Hospital shall negotiate the effect(s) of such changes with the Union, upon request, but such effects bargaining shall not delay the implementation of new schedules or scheduling procedures beyond the (30) thirty-day notice and effects bargaining period.

6.2 Meal Breaks and Rest Period

- a. Meal Breaks. The Hospital must provide, and Employees are entitled to take, and shall take, one (1) thirty (30) minute unpaid, uninterrupted, non-working meal period on every shift where no more than twelve (12) hours are worked. An Employee shall have the opportunity to take this first meal period before the end of the fifth hour of work. If an Employee works more than twelve (12) hours (exclusive of the first thirty (30) minute meal period), the Employee is entitled to take, and shall take, a second thirty (30) unpaid, uninterrupted, non-working meal period. Notwithstanding the foregoing, an Employee who makes a written request shall be provided and entitled to take a second meal thirty (30) minute unpaid, uninterrupted non-working meal period after ten (10) hours of work within their 12-hour shift.
- b. Rest Periods. The Hospital must provide, and Employees are entitled to take, fifteen (15) minute rest breaks every four (4) hours worked. In no case shall an Employee be provided, or take a rest break of less than ten (10) minutes' duration. Rest periods should not be combined with meal periods and must not be taken at the beginning or end of the shift. On a 12-hour shift, three (3) rest periods should be taken, after approximately two (2), six (6) and ten (10) hours of work. Rest periods are paid, but must be uninterrupted and non-working.
- c. Tracking Meals and Rest Periods. The Employer may establish reasonable procedures for the tracking and reporting of meal or rest periods. Employees shall comply with such reasonable procedures.

6.3 Workweek Defined

- a. The workweek is defined as the seven (7) day period commencing at 12:01 am on Sunday and ending at twelve (12) midnight on Saturday. Payday is the following Friday.
- b. The workweek for full time employees is forty (40) hours, five (5) days per week or four (4) days per week, or thirty-six (36) hours, three (3) days per week. The work schedules established by the Employer are normal work hours of work and shall not be construed as a guarantee of hours per day or per week, or of days of work per

week. Part-time, per diem and temporary employees may be scheduled to work up to twelve (12) hours a day and may be asked to work overtime.

6.4 Work Schedules

- a. The work schedules of employees shall be posted at least fourteen (14) days in advance of the beginning of each schedule. The Employer will give at least ten (10) days' prior notice of changes to the posted schedule, in situations not covered by Section 6.5, below (Cancellations/Flexing). In cases of changes to the posted schedule that would require an employee to work on one or more previously scheduled days off, the Hospital shall accommodate the employee's unavailability to work (for example, due to family commitments or another job), if necessary for the employee.
- b. Wherever practical and possible in light of the Employer's requirements under applicable law and regulations, the Hospital will use its best efforts to grant full time and part time employees schedules that include:
 - i. every other weekend off; and
 - ii. two (2) consecutive days off per week.

No employee shall be required to work two (2) full shifts within a period of twenty-four (24) hours.

- c. An employee shall be permitted to cancel a pre-scheduled additional shift or pre-scheduled additional hours with three (3) calendar days' notice, with no penalty.

6.5 Cancellations/Flexing

- a. Every Effort to Avoid Cancellations/Flexing. Prior to making hours reductions on a daily or hourly basis, the Hospital shall make efforts to avoid daily cancellations/flexing. After making such efforts, the Hospital may make hours reductions on a daily or hourly basis for operational reasons (for example, a reduction in census or acuity), subject to any applicable terms in this Agreement. Such reductions can be made even after the schedule has been posted or during a shift. Cancellation/flexing must be approved by a supervisor, department manager or designee. Eligible employees who are cancelled/flexed may take the day off without pay or use PTO (where applicable), at the employee's discretion.
- b. Order of Cancellation/Flexing. Subject to patient care staffing needs, including adequate qualifications of employees, when it is necessary and unavoidable to cancel or flex an employee, the Hospital shall cancel/flex employees in the following order:
 - i. The Hospital agrees to first seek volunteers, for all of the following categories before imposing mandatory cancellation/flexing. Volunteers may be accepted at any point in the process. Where the number of volunteers exceeds the number of employees to be cancelled/flexed, the Employer shall select volunteers, by seniority by shift, job position, and unit, in the following order:

- (a) full-time employees;
 - (b) part-time employees;
 - (c) per diem employees;
 - (d) temporary employees, agency or registry workers.
- ii. Prior to canceling full-time and part-time employees on their regular schedule for low census, the Hospital will first cancel:
- (a) agency or registry workers (as long as the Employer does not incur any cost by cancelling this work);
 - (b) temporary employees;
 - (c) part-time then full-time employees working overtime or on extra shifts; and
 - (d) per diem employees.
- iii. The Hospital will then cancel:
- (a) part-time employees; and
 - (b) full-time employees, based on rotating seniority by shift, job position, and unit, if appropriate.
- c. Once cancelled/flexed, an employee is considered off the schedule for that shift (or portion thereof), and shall not be required to maintain contact with the Hospital or be available to work, unless the employee has agreed to accept and be compensated for On-Call status, consistent with this Agreement, for the shift or portion thereof.
- d. Cancellation/Flexing Notice. The Hospital shall notify affected employees as soon as the need for cancellation/flexing is known to the Hospital. The Hospital shall call-off/flex employees at least two (2) hours prior to the commencement of their scheduled shift, if known. If the employee is not notified two (2) hours before the shift, the Employer shall pay Reporting Pay when the employee reports to work. Reporting Pay provisions of this Agreement shall apply.
- e. Pattern or Practice Concerning Scheduling/Assignments. The parties understand that executing the mandates of this Article can be difficult at times in a healthcare setting. Accordingly, the parties agree that there shall be no economic remedy for the Employer's violation of this Article unless the Union can demonstrate a repeated and intentional failure for the Employer to follow the provision of these Sections. Any concerns about the Hospital's failure to this Article should be brought to the Labor Management Committee.

6.6 Prohibition of Off-the-Clock Work Shifts

Employees shall not be disciplined or retaliated against for accurately recording all time worked, in compliance with this section, even in the event that work is performed before or after a scheduled shift or during a scheduled meal period. Employees may not work "off-the-clock" (without clocking in at the time clock or using another accepted form of

recording time). Prohibited “off-the-clock” work includes working prior to a shift without clocking in, working following a shift after clocking out, and working on an unpaid basis during a meal period. Employees who do not comply with this section will be subject to progressive discipline.

6.7 Reporting Pay

An employee required by the Employer to report to work, and who does report, will be utilized and paid for half (1/2) the usual or scheduled day’s work, but in no event fewer than two (2) hours nor more than four (4) hours; at the employee’s regular rate of pay. Any payment for work not performed shall not be treated as hours worked for any purpose. If the employee is offered work and elects to go home, then the employee shall not receive any reporting pay.

6.8 Floating

The Hospital will meet with the Union to discuss floating, at the Union’s request. This section shall not be construed to prohibit the Hospital from floating a qualified employee from one unit to another, as needed.

ARTICLE 7 – ATTENDANCE AND PUNCTUALITY

The Hospital may apply its Attendance and Punctuality Policy, consistent with the Policies and Procedures, Discipline and Discharge (including, without limitation, the Just Cause and Progressive Discipline provisions of that Article), Grievance Procedure and Arbitration Articles, any other applicable portions in this Agreement. The parties agree that Employees who call off work unexpectedly can cause significant staffing problems.

Time of work provided for by law shall not count as an occurrence under the Employer’s Attendance Policy.

ARTICLE 8 – ADDITIONAL WORK

- 8.1 The Employer shall attempt to replace a scheduled employee who is absent for any reason (e.g., vacation, call off due to illness, etc.) by offering work in the following manner and order:
- a. The Employer shall establish a fair sign up procedure to identify employees who are interested in being contacted and called in for additional work, when necessary.
 - b. The sign-up list shall be established on a monthly basis, accessible to employee for a period before the work schedule is posted, and shall not be amended once the schedule begins.

- c. Employees who are not on the sign-up list shall not be included in this process, except that the Employer may call employees who are not on the call-in list if there is no employee on the list available for work.
- 8.2 With regard to employees on the sign up list, the employer shall follow the call in procedure below: by rotation, provided such employee has made him/herself available through procedures referenced above.
- a. Call in regular full and part-time employees on a non-overtime basis by seniority, by rotation, until they have worked forty (40) hours in a week (e.g., the Employer is not obligated to call a regular employee for a shift if any part of that shift would result in overtime);
 - b. Call in per diem employees by seniority, by rotation;
 - c. Call in regular full-time and part-time employees to work on an overtime basis, by seniority, by rotation (e.g., the Employer will call a regular employee for a shift if the whole shift or any part of that shift would result in overtime).
- 8.3 A part-time or full-time employee on the sign-up list may decline a call to work without penalty, if they are unable to work at that time.

ARTICLE 9 – OVERTIME PAY

- 9.1 Employees who are not working under special agreements for ten (10) or twelve (12) hour shifts, are compensated for overtime as follows:
- a. Overtime. All non-exempt employees who work more than eight (8) hours in a 24-hour day or work more than forty (40) hours in a 7-day workweek will be paid one and a half times their regular rate of pay for all worked hours over eight (8) daily, or over forty (40) weekly.
 - b. Double Time. All non-exempt employees who work more than twelve (12) hours in a 24-hour day will be paid double their regular rate of pay for all worked hours over twelve (12) daily.
 - c. Consecutive Day Overtime. Employees are eligible for 7th consecutive day overtime pay. The first eight (8) hours on the 7th consecutive day are paid at one and a half times their regular rate; hours over eight (8) on the 7th day are paid at double time.
- 9.2 12-Hour Agreement Employees
- Employees who have elected by written agreement to 12-hour shifts, have agreed to the following overtime alternatives:

- a. Overtime. All non-exempt employees who work more than thirty-six (36) hours (three twelve-hour shifts) in a 7-day workweek will be paid over time as follows:
- b. Double Time. All non-exempt employees who work more than twelve (12) hours in a 24-hour day will be paid double their regular rate of pay for all worked hours over twelve (12) daily.

ARTICLE 10 – MANDATORY OVERTIME

- 10.1 The Hospital and the Union recognize that mandatory overtime is not desirable and represents a burden on the employee. Acceptance of overtime and shifts beyond the employee’s schedule shall be voluntary and in accordance with state law or regulations, except where there is an internal or external emergency declared by state, local or federal government or declared by the CEO/CCO or someone in a higher position.
- 10.2 An external or internal emergency, for the purposes of this section, is defined as an unexpected and unavoidable situation of sudden occurrence of a serious and urgent nature that demands immediate attention.
- 10.3 In instances where Mandatory Overtime is required, Employees shall be mandated by first soliciting volunteers, then by inverse seniority, and any overtime provisions in this Agreement or applicable law shall apply. The Employer shall try to accommodate the mandated employee’s needs as best as possible under the circumstances (*e.g.*, extra calls home; visit home; shorter shift; release of the employee from the mandate, etc.).

ARTICLE 11 – HOLIDAYS

The Hospital’s Holiday benefits are set forth in this Article. This Article applies to:

- 1. full-time Employees who have been employed by the Hospital for at least thirty (30) days; and
- 2. part-time Employees who regularly work at least twenty-four (24) hours per week and who have been employed by the Hospital for at least thirty (30) days.

The Hospital will not alter its pay practices regarding Holidays (including eligibility for Holiday benefits) during the term of this Agreement.

The following holidays will be observed by the Hospital. Holidays begin at 7:00 a.m. the morning of the Holiday except Christmas and New Year’s, which begin at 7:00 p.m. on the eve of those Holidays.

- | | |
|------------------|------------------|
| New Year’s Day | Labor Day |
| Memorial Day | Thanksgiving Day |
| Independence Day | Christmas Day |

An eligible Employee shall not receive holiday pay if the Employee does not work his/her full regularly scheduled workday immediately preceding and immediately following the holiday and his/her full scheduled holiday shift, for any reason other than a low census cancellation/flex by the Hospital. In other words, the Employee shall not lose holiday pay if he/she is cancelled/flexed by the Hospital.

Employees shall not receive holiday pay if they are out of work because of a layoff, temporary illness, or any type of leave of absence, whether paid or unpaid. If a holiday falls within an Employee's vacation period, the holiday will be paid and the vacation day will remain credited to the Employee.

Eligible Employees scheduled to work on designated holiday shall receive one and one-half (1.5) times their regular hourly rate of pay for all hours worked on a designated holiday.

Eligible employees who do not work the holiday will receive up to eight (8) hours of holiday pay (prorated based on hours worked in the past). Shift, weekend and other differentials shall not be included in holiday pay, for Employees who do not work the holiday.

Holiday pay is not considered hours worked and shall not be considered in the calculation of overtime pay.

Consistent with systems in place and current practice, the major holidays i.e., Christmas, Thanksgiving, and New Years shall be granted on a rotational basis in seniority order. The scheduling of other Employer-observed holidays will follow current practice.

ARTICLE 12 – COMPENSATION

12.1 Year 1

Effective the first full pay period following the ratification of this Agreement, all full time and part time employees, with a minimum of six (6) months seniority, shall receive a 2.75% wage increase.

In the event, any full time or part time employee is currently paid less than the Step 1 rate on the attached hiring grid, such employee shall be placed on to the Step 1 rate or shall receive 2.75%, whichever is greater.

Effective the first full pay period following the ratification of this Agreement, Per Diem Employees with six months or more seniority, shall receive a 1.25% wage increase.

12.2 Year 2 – 2019

Effective the first full pay period following August 1, 2019, all full time and part time employees with a minimum of six (6) months shall receive a 2.75% wage increase. For employees who are at the maximum wage rate for their classification, see Lump Sum Bonus below.

Effective the first full pay period following August 1, 2019, all Per Diem Employees, with a minimum of six (6) months shall receive a 1.25% wage increase.

12.3 Year 3 – 2020

Effective the first full pay period following August 1, 2020, all full time and part time employees with a minimum of six (6) months shall receive a 2.75% wage increase.

Effective the first full pay period following August 1, 2020, all Per Diem Employees with a minimum of six (6) months shall receive a 1.25% wage increase.

12.4 Year 4 – 2021

Effective the first full pay period following May 1, 2021 all full time and part time employees with a minimum of six (6) months shall receive a 1.25% wage increase. For employees who are at the maximum wage rate for their classification, see Lump Sum Bonus below.

Effective the first full pay period following May 1, 2021, all per diem employees with a minimum of six (6) months shall receive a 1.25% wage increase.

12.5 Per Diem

Per Diem wage rates shall not exceed the maximum rate range. Across the board increases are applied before any premiums or other adjustments.

12.6 State and Local Minimum Wage Increases

- a. Effective January 1, 2020 the CA State Minimum wage shall increase to \$13.00 per hour. The hiring scale shall be adjusted so that the new Step 1 hiring rate is at least \$13.00 per hour for the following classifications:
 - i. Certified Nursing Assistants
 - ii. Cook
 - iii. Environmental Service Aide
 - iv. Food Services Aide Handler
 - v. Unit Secretaries
 - vi. Monitor Techs
- b. Effective January 1, 2020, no bargaining unit members shall be below \$13.25 per hour.

In the event any bargaining unit employee receives this new rate, the amount of increase required shall be offset from the wage increase in this Agreement within that particular year.

- c. Effective January 1, 2021 the CA State Minimum wage shall increase to \$14.00 per hour. The hiring scale shall be adjusted so that the new Step 1 hiring rate is at least \$14.00 per hour for the following classifications:
 - i. Certified Nursing Assistants
 - ii. Cook
 - iii. Environmental Service Aide
 - iv. Food Services Aide Handler
 - v. Unit Secretaries
 - vi. Monitor Techs

- d. Effective January 1, 2021, no bargaining unit members shall be below \$14.25.

In the event any bargaining unit employee receives this new rate, the amount of increase required to reach \$14.25 shall be offset from the wage increase in this Agreement within that particular year.

12.7 Lump Sum Bonus

Effective first full pay period following August 1, 2019: for employees who have reached the maximum pay rate for their classification, they shall receive a lump sum bonus of equal of 2.75% based on their hourly rate, multiplied by the number of hours worked in the previous twelve (12) months.

Effective first full pay period following May 1, 2021: for employees who have reached the maximum pay rate for their classification, they shall receive a lump sum bonus of 1.25% based on hourly rate, multiplied by the number of hours worked in the previous nine (9) months.

All increases cease upon expiration of the Agreement.

12.8 No Wage Reductions

No Employee shall have his or her base wage rate or premium pay/differentials decreased as a result of this Agreement.

12.9 Special Pay Practices/Differentials

a. Shift/Weekend Differentials

Position	Shift 2: Mon-Fri	Shift 3: Sun-Thurs	Shift 2: Sun-Thurs
	3pm - 11pm	11pm - 7am	7pm - 7am
Environmental Services Aide	\$0.37/hour	\$0.37/hour	
Phlebotomist	\$2.00/hour	\$2.00/hour	
Certified Nursing Assistant			\$3.00/hour
Certified Respiratory Therapist			\$3.00/hour
LPN-LVN			\$3.00/hour
Monitor Technician			\$3.00/hour
Respiratory Therapist			\$3.00/hour

b. Weekend Premiums

- i. The Weekend Premium Zone is Friday, 7:00 p.m. until Monday, 7:30 a.m. Weekend 1 is the 7:00 a.m.-7:30 p.m. shift and Weekend 2 is the 7:00 p.m.-7:30 a.m. shift.
- ii. Employees must work at least four (4) hours within the actual Weekend Premium Zone in order to qualify for Weekend Premiums. Early clock-ins of up to two (2) hours and late clock-outs of up to two (2) hours will be paid as premium if the minimum number of hours worked within the Weekend Premium Zone is met. Work intervals that exceed two (2) hours ahead of or beyond the Weekend Premium Zone are considered part of the zone in which they fall, and a Shift Differential will not be paid for such hours.
- iii. Weekend Premiums are paid for only for qualified hours worked during the defined Weekend Premium Zone, including overtime and holidays worked.
- iv. Weekend Premiums, where applicable, replace the Shift Premiums set forth in Section 12.9 (a) above.
- v. All Weekend Premiums are paid at the straight hourly rate shown in the table above for both regular and overtime hours worked.

c. Preceptor Premiums

Position	Preceptor Premium
CNA	\$1.00/hour
Monitor Techs	\$1.00/hour
LVN	\$1.00/hour
Respiratory Therapist	\$1.50/hour

- d. Supervisor Differential. Employees who are temporarily assigned to perform, and do perform, supervisory/lead duties (including higher level management duties) that are not included in their normal job duties shall be paid a Supervisor Differential at the following rates for all hours worked during such temporary supervisory/lead assignment:

Position	Supervisor Differential
Respiratory Therapist	\$1.50/hour

e. On Call Premiums

- i. The Hospital may expressly designate Radiology Techs to be On Call. On Call status shall be rotated among qualified Radiology Techs to the extent reasonably possible. Radiology Techs designated by the Hospital to be On Call are compensated with an hourly On Call Premium paid on all hours of the scheduled On Call Interval at the rate of \$3.00/hour.
- ii. Radiology Techs designated by Hospital to be On Call must be available by phone or pager and be available to report to work as needed. A “Call In” is when an On Call Radiology Tech is called in to work.
- iii. The On Call premium shall not be paid for hours worked.
- iv. Each Call In occurrence in which the On Call Radiology Tech must report to work during the On Call Interval is paid at a minimum of two (2) hours pay at one-and-one-half times the Radiology Tech’s base rate of pay.
- v. If a Call In exceeds this minimum, hours worked during the Call In shall be paid one-and-one-half times the Radiology Tech’s base rate of pay. If the Call In Radiology Tech employee is already into overtime hours, no additional Call In premium shall apply.
- vi. Only hours worked during a Call In shall count toward benefit accruals (if applicable) or to overtime thresholds.

f. Extra Shift Premium

- i. Subject to the following conditions, the Hospital will pay an Extra Shift Premium (ESP) to full-time and part-time employees who work a full or partial shift on their scheduled day off, either to cover another employee's unscheduled absence or due to an increased staffing need as determined by the Hospital. Such a shift shall be referred to as an "ESP-eligible shift."

Position	Extra Shift Premium
CNA	\$4.17/hour
Monitor Techs	\$4.17/hour
LPN/LVN	\$6.25/hour
Respiratory Care Practitioner	\$8.34/hour

- ii. To receive an ESP, the full-time or part-time employee working the extra shift:
- (a) Must work a minimum of twenty-four (24) hours in each week of the pay period during which the ESP-eligible shift is worked; and
 - (b) Must *not* call off of a scheduled or extra shift during the same pay period in which the ESP-eligible shift is worked.
- iii. The Hospital, in its sole discretion, may discontinue the ESP program under this Agreement, with thirty (30) days' written notice to the Union. The Hospital may then restart the ESP program, with seven (7) days' written notice to the Union, or a shorter period of time if agreed to by the Union.

ARTICLE 13 – MEDICAL, DENTAL AND VISION INSURANCE AND VOLUNTARY INSURANCE PLANS

- 13.1 Beginning the month following their first two (2) full months of employment, all bargaining unit employees who are regularly scheduled to work thirty (30) hours a week or more are eligible to participate in the Employer's standard medical, dental and vision plans and voluntary insurance plans, in the same manner and to the same extent that such plans are offered to the Hospital's non-bargaining unit employees, except as specified in the Agreement.
- 13.2 Except as specifically provided in this Article, the Employer reserves the right to change, alter, amend or eliminate its standard medical, dental, vision, and voluntary insurance plans including changes to the conditions or costs for coverage, the plan choices offered, benefits provided and employee premiums, provided that:

- a. any such action is consistent with changes made to the plan for non-exempt, non-bargaining unit employees in the Hospital; and
- b. Kindred gives the Union thirty (30) days' notice of any change to the extent reasonably possible.

If Kindred eliminates its wellness program, the Employer agrees to meet and discuss with the Union how to implement such elimination consistent with Section 13.3, below.

13.3 No Increases to Employee Contribution Percentages (Kaiser Medium Plan)

During the term of this Agreement, the Hospital agrees to maintain and not to increase the employee percentage of the total monthly premium for the Kaiser Southern California Medium plan choices. In other words, if an Employee pays 17.8% in 2018 of the total monthly premium for Kaiser / employee-only coverage, the Employee shall pay 17.8% of the total monthly premium in 2019 or 2020.

13.4 Kaiser Medium Plan and Cost

- a. The Employer shall provide the Kaiser Medium Plan (the current plan) at the following percentage costs for employee and family coverage, subject to later provisions in this Article.

Coverage Level	Employee %	Employer %
Employee only	17.8%	82.2%
Employee + spouse	28.8%	71.2%
Employee + kids	25.1%	74.9%
Family	29.7%	70.3%

- b. Changes to Kaiser Medium Plan. The parties understand that the benefits of the Kaiser Medium plan may be changed by Kaiser based on Kaiser's offerings to the Employer and that any such changes are permissible under this Agreement. The parties agree that the Employer shall select a Kaiser plan that is most similar to the current Kaiser Medium Plan if Kaiser no longer offers the same benefits plan under the present Kaiser Medium plan. If the Kaiser Medium plan is changed, the Employer shall notify the Unions in writing and the Employer and the Union shall bargain over the proposed changes if so requested within fourteen (14) days of notification to the Union. If the parties are unable to reach a timely agreement on this issue, Kindred may impose the proposed changes provided they are also made to the non-union, non-exempt employees at the Hospital.
- c. Health Care Subsidy. Employees enrolled and receiving insurance coverage in the 2018 Kaiser Medium Medical Insurance Plan at the Employee only coverage level shall be paid a subsidy in the amount of \$100 per employee after the first full pay period following January 1, 2018.

13.5 Kaiser High Plan and Cost

For 2018, the Employer shall also offer an enhanced Kaiser plan, referred to as a Kaiser High Plan, on the same plan terms and at the same costs as offered to non-represented non-exempt employees at the Hospital. The High Plan provides a higher level of benefits and coverage than the standard Medium plan.

The Parties expressly intend to ensure that the continuation of the High Plan shall be on a “cost neutral” basis to the Employer.

Employees electing the High Plan shall pay the difference in the total premium cost for the selected level of enrollment status for the High Plan less the premium cost the Employer would have paid for that same enrollment status level of coverage for the Medium Plan.

For example, if the Employer would pay \$500 per month for an employee’s level of coverage under the Medium Plan, the Employer would pay that same \$500 per month if the employee elects that same level under the High Plan.

The parties understand that the benefits of the Kaiser High plan may be changed by Kaiser based on Kaiser’s offerings to the Employer and that any such changes are permissible under this Agreement. The parties agree that the Employer shall select a Kaiser plan that is most similar to the current Kaiser 2016 High Plan if Kaiser no longer offers the same benefits plan under the present Kaiser High plan. If the Kaiser High plan is changed, the Employer shall notify the Unions in writing and the Employer and the Union shall bargain over the proposed changes if so requested within fourteen (14) days of notification to the Union. If the parties are unable to reach a timely agreement on this issue, Kindred may impose the proposed changes provided they are also made to the non-union, non-exempt employees at the Hospital.

The Employer’s decision not to immediately cease the Kaiser “High” plan during the middle of a calendar year at the expiration of the Agreement does not affect its ability not to offer a High Kaiser plan with the beginning of a new coverage year (i.e., the following January).

13.6 Restriction Against Cadillac or Excise Tax

The parties agree in no event shall Kindred be required to pay an excise tax as a result of the medical plans offered under this Agreement being subject to the so-called “ACA Excise Tax” under the ACA. Should it appear that any such plan might be subject to the ACA excise tax, the parties agree to meet to discuss alternative plan designs that will avoid payment of such a tax. In the event the parties cannot agree on an alternative plan design(s), the parties agree to mediate their disputes using the offices of the FMCS. Failing a timely resolution through mediation, Kindred may implement a plan using the same or similar carriers that is reasonable and narrowly tailored to avoid payment of the excise tax but that diminishes the benefits and enhances the costs to the least extent

possible given the plans offered by Kaiser. The Union may grieve and arbitrate if it does not believe the provisions of this section have been met.

13.7 Group Dental and Vision Insurance

- a. Beginning the month following their first two (2) full months of employment, all bargaining unit employees who are regularly scheduled to work thirty (30) hours a week or more are eligible to participate in the Employer's standard dental and vision plans and voluntary insurance plans, in the same manner and to the same extent that such plans are offered to the Hospital's non-bargaining unit employees.
- b. Except as specifically provided in this Article, the Employer reserves the right to change, alter, amend or eliminate its standard dental, vision and voluntary insurance plans including changes to the conditions or costs for coverage, the plan choices offered, benefits provided and employee premiums, provided that:
 - i. any such action is consistent with changes made to the plan for non-exempt, non-bargaining unit employees in the Hospital; and
 - ii. Kindred gives the Union thirty (30) days' notice of any change to the extent reasonably possible.

If Kindred eliminates its wellness program, the Employer agrees to meet and discuss with the Union how to implement such elimination consistent with this Article.

ARTICLE 14 – GROUP LIFE INSURANCE

Employees covered by this Agreement shall be entitled to the life insurance and death and dismemberment insurance program offered by the Employer. The Employer reserves the right to change, alter, amend or eliminate its insurance plans covered by this section, including changes to the conditions or costs for coverage, the plan choices offered, benefits provided and employee premiums, provided that any such action is consistent with changes made to the plan for non-exempt, non-bargaining unit employees in the facility.

ARTICLE 15 – SHORT AND LONG-TERM DISABILITY INSURANCE

Employees covered by this Agreement shall be entitled to the Short Term and Long Term Disability Insurance Plans offered by the Employer. The Employer reserves the right to change, alter, amend or eliminate its insurance plans covered by this section, including changes to the conditions or costs for coverage, the plan choices offered, benefits provided and employee premiums, provided that any such action is consistent with changes made to the plan for non-exempt, non-bargaining unit employees in the facility.

ARTICLE 16 – 401(K) PLAN

The Kindred 401(k) Plan shall be offered to eligible employees in the same manner and to the same extent as offered to the Hospital’s non-exempt, non-bargaining unit employees. Any dispute involving the Plan shall be resolved under the Plan’s dispute resolution procedure and shall be expressly excluded from the Grievance and Arbitration procedures of this Agreement. The Employer reserves the right to change, alter, amend or eliminate the 401(k) Plan provided:

1. any such action is consistent with changes made to the Plan for non-exempt, non-bargaining unit employees in the facility; and
2. the Employer provides at least thirty (30) days’ notice to the Union regarding changes in any of the benefits provided for in this Article to the extent reasonably possible.

ARTICLE 17 – PAID TIME OFF

17.1 Regular Full-Time and Part-Time employees shall be entitled to Paid Time Off (PTO) benefits on the same terms and conditions as it extends to Hospital non-bargaining unit employees at the facility, as amended from time to time in the Employer’s discretion, and except as specifically set forth herein.

17.2 Bargaining unit Employees will accrue, vest, utilize and cash out PTO benefits per the attached schedule unless specifically amended per the provisions of Section 17.1 above.

The PTO accrual schedules for non-exempt employees are as follows:

Years of Service	PTO Rate (if scheduled to work 24-35 or 37-40 hours per week)	PTO Rate (if scheduled to work 36 hours per week)	Annual Maximum Hours Cap PTO	Maximum Balance PTO
Up to 5 th year anniversary	.05770	.06414	120 Hours	180 Hours
From 5 th year anniversary to 10 th year anniversary	.06920	.07694	144 Hours	216 Hours
10 th year anniversary and thereafter	.08844	.09832	184 Hours	276 Hours

17.3 Use of accrued PTO hours must be scheduled and approved in advance by the Chief Clinical Officer (CCO), or designee.

- 17.4 All PTO requests for the use of accrued vacation hours must be submitted in writing to the Department Manager or designee at least two (2) weeks before posting of the next/new schedule. Untimely requests may be denied on that basis alone.
- 17.5 Employees should make every effort to schedule vacation for the year by February 1 of each year. The employer will respond to the requests by March 1 of that year. Such requests shall be granted by seniority. Employees who request the same time off every year will be granted on a rotating basis, in senior order.

PTO requests for vacation use not submitted and approved as outlined above must be submitted in writing to the Department Manager or designee at least two (2) weeks before the posting of the next/new schedule. Such requests for PTO will be considered on a first-come, first-served basis. Untimely requests may be denied on that basis alone.

PTO requests shall be granted depending on the staffing needs of the Hospital.

Once the Employer grants a request, it will not be changed absent the Employer's and employee's mutual consent.

- 17.6 Employees who experience an unscheduled absence due to illness or emergency are required to notify their supervisor in accordance with the Hospital's policies. No employee shall be disciplined for reasonable use of PTO for sick leave, consistent with the Employer's Time and Attendance Policy.
- 17.7 Employees must first use their vested PTO when they are away from work, unless unpaid time off from work is approved by the Hospital, except for cancellations or flexing, when use of PTO is optional.
- 17.8 PTO may only be used for hours that the employee is regularly scheduled but does not work. PTO may not be used to supplement pay for time away from work that the employee is not scheduled to work.
- 17.9 The Hospital may require a physician's statement from Employees who miss three (3) or more consecutive scheduled days of work, and/or from Employees who have patterned absences. Notwithstanding the receipt of a physician's statement, unscheduled absences will be treated as occurrences under the attendance policy due to the importance of having sufficient staffing levels for patient care.
- 17.10 Employees who change from PTO-eligible status to PTO-ineligible status are not eligible for PTO accrual beginning in the pay period containing the effective date of the status change.
- 17.11 Vested PTO balances will be paid at the base rate of pay as of the day prior to the change in status. All accrued but not vested PTO balances will be forfeited unless otherwise required by law.

- 17.12 Employees will be eligible to cash out some or all vested PTO hours on the same terms and conditions as non-bargaining unit employees at the facility.
- 17.13 Vested PTO is payable upon employment termination. Accrued but not vested PTO is not paid out unless required by law. Employees will be paid their regular base rate of pay for all PTO time used. Shift or other differentials shall not be included in any paid PTO time.

ARTICLE 18 – LEAVES OF ABSENCE

The Hospital will provide leaves of absence in accordance with this Agreement and all applicable federal, state and local laws and ordinances, and shall practice fair and lawful procedures for approval of leaves of absence.

18.1 Statutory Leaves

The Employer will comply with its obligations under federal and state law regarding leaves of absence, including but not limited to leaves of absence under the Pregnancy Leave Act, California Family Rights Act, California Family Leave Act, the federal Family and Medical Leave Act of 1993, California Workers' Compensation laws, Americans with Disabilities Act (ADA) and the federal Uniform Services Employment and Reemployment Act. An employee who meets the requirements will be granted family leave under the California Family Rights Act for care of a "domestic partner."

18.2 Personal Leaves

Personal leaves up to eight (8) weeks shall be granted at the reasonable discretion of the Employer, unless such leave is required by law. This leave may be extended upon request, at the reasonable discretion of the Employer.

18.3 Personal Medical Leaves

In the event an employee has exhausted statutory leave limits and is still unable to return to work, the Employer will attempt to arrange for the employee to work on modified light duty, if possible, or grant an employee a leave of absence for a medical condition verified by a physician. The maximum additional leave shall be six (6) months.

18.4 Work Related Medical Leaves

The Employer will abide by state, federal and local law regarding the granting of work-related medical leaves to employees. The maximum leave shall be one year. Employees on a work related medical leave shall receive up to twelve (12) weeks health insurance continuation or longer, as required by law.

18.5 Extensions of Leave

A leave of absence may be extended beyond the period required by law or Facility policies at the discretion of the Employer, but such extensions will not be precedent setting. All leaves of absences will be unpaid unless otherwise required by law.

18.6 Return from Leave

An employee must provide at least two (2) weeks' advance notice of the employee's return from leave. An employee timely returning from an approved or a legally protected leave of absence shall be returned to his or her former position, which will include his/her shift, classification, pay rate (with any intervening increases) and days off.

18.7 Doctors' Certification

For any medical-related leave:

- a. the employee must provide a certification from a medical doctor of the need for the leave and the expected duration of the leave, before taking leave if possible, in accordance with the Hospital procedures for such notice at the time leave is taken;
- b. the employee must provide a certification from a medical doctor that the employee can perform the job functions upon return from leave, before returning from leave in accordance with the Hospital procedures at the time-leave is taken; and
- c. the employee must provide additional medical certification of the need for leave, upon the employer's reasonable request, if the need for leave is extended or becomes uncertain.

18.8 Union Leave

The Employer will grant one (1) employee at any given time a leave up to one (1) year for the purpose of working for NUHW. With four (4) weeks' notice, an employee may return to duty at any time during or at the end of the one (1) year period. The Employee shall retain her/his original seniority date after return from the leave, and seniority will have continued to accrue for Benefit accruals and all other purposes.

18.9 Benefits During Leave

No accrual benefits (such as PTO) will accrue during a leave of absence, except if otherwise required by law (*e.g.*, an employee on leave for a workplace injury or Family Leave will continue to accrue seniority during any such leave). An employee's seniority date will not change during or after a leave of absence. However, the Union may request and shall be granted adjusted hire dates for certain leaves or lengths of leaves.

18.10 Temporary Replacements

An Employee hired to take the place an employee on leave of absence shall be so advised. Upon mutual agreement of the Union and the Employer, the time period

limiting Temporary workers may be extended, case by case, to cover specific leaves of absence.

ARTICLE 19 – BEREAVEMENT LEAVE

Employees shall be eligible for up to twenty-four (24) hours of pay for Bereavement Leave subject to the terms and provisions of the Kindred Employee Handbook. The Hospital agrees to recognize domestic partners along with immediate family members. Employees are eligible for up to eight (8) hours pay per day. Additionally, the Employer shall not unreasonably deny a request by an employee to extend Bereavement Leave beyond the three (3) paid days, using personal leave time or the employee's PTO, as requested by the employee. The extension should not exceed two (2) weeks.

ARTICLE 20 – JURY DUTY

Employees shall be eligible for Jury Duty leave and pay as outlined in the Kindred Employee Handbook. The Hospital will pay the difference between jury pay and the employee's hourly rate for up to eight (8) hours per day in Jury Duty Pay, with a weekly maximum of the employee's normally scheduled hours and an annual maximum during any 12-month period of 120 hours.

ARTICLE 21 – EDUCATIONAL BENEFITS

Eligible employees may participate in Kindred's Educational Assistance Program. The Employer reserves the right to change the Program provided the same action is consistent with changes made to the Program for other non-exempt employees in the Hospital, except that any Employee enrolled in an eligible course(s) at the time will continue to be eligible for reimbursement up to a year as long as the Employee completes the courses in the school year.

Regular full-time and part-time employees regularly scheduled to work at least twenty-four (24) hours per week may apply for reimbursement after completing ninety (90) days of continuous employment. Employees may apply for reimbursement of course costs, including tuition, books and lab fees, up to a maximum of \$2,500.00 each calendar year for full time employees and \$1250.00 each calendar year for part-time employees.

To receive reimbursement, an employee must take courses that are related to her or his present job or future plans with the company, and she or he must attend an accredited college of university or reputable business or correspondence school.

The Facility Administrator must provide prior written approval for all courses for which the employee is seeking reimbursement.

Reimbursement will be made after the successful completion of the course and on the following basis:

GRADE COURSES	
Grade (or equivalent grade point)	Reimbursement
C and Above	100% of Course Costs
D and Below	0

UNGRADED COURSES	
Class Attendance	Reimbursement
95-100%	100% of Course Costs
90-94%	90% of Course Costs
85-89%	75% of Course Costs
75-84%	65% of Course Costs

No benefit will be paid unless the school provides the employee's grade or attendance record. An employee must submit receipts for reimbursement no later than three (3) months from the date she or he receives a grade or attendance record in order to receive reimbursement. An employee must contact the Payroll/Benefits Coordinator from the appropriate Educational Assistance Reimbursement form.

ARTICLE 22 – SENIORITY

Seniority shall commence on the most recent date of hire into the bargaining unit as a regular full-time or part-time employee, subject to termination of seniority provisions elsewhere in this Agreement. Per diem employees shall accrue seniority amongst themselves.

ARTICLE 23 – LAYOFF AND RECALL

- 23.1 Seniority shall be by specific job classification and shall apply in cases of extended layoff and/or recall, except in cases where specialized work, skill, licensure or trained personnel are required.
- 23.2 The Hospital shall notify the Union and potentially affected employees as soon as possible, but not less than thirty (30) days' notice prior to a layoff. The Hospital will, upon request by the Union, bargain over the effects of the layoff. Such bargaining will not delay the lay-off date, unless mutually agreed otherwise.
- 23.3 Layoff Procedure
- The Hospital shall first request volunteers for layoff. If the Hospital cannot achieve the needed reductions through voluntary layoffs, the Hospital will select the least senior employee in each affected job classification by shift until the Hospital has achieved the

needed reductions. Any employee selected for layoff shall have five (5) calendar days from notice of layoff to accept one of the following options:

- a. Accept the layoff;
- b. Elect to fill any vacant positions for which the employee is qualified to perform all of the position's duties;
- c. The employee may choose to "bump" the least senior employee in the same job classification, by department, then by shift provided the employee is qualified to perform the work and provided the employee is willing to accept that employee's work scheduled.

23.4 Recall

Employees who are permanently displaced (laid off) will retain recall rights to open positions for twelve (12) months. The employer will notify the Union Representative of open positions promptly as they occur, in the same job classification(s) as the laid off employee(s), and the Employer shall return the laid off employees in seniority order. If a laid off employee refuses to return to a comparable position (including shift and pay), the employee shall lose further recall rights. The employee is responsible for keeping their contact information current with the employer and the Union.

For the period of Recall, employees who are permanently laid off shall have the right to bid on open positions for which they are qualified and shall be granted a position comparable to the position they previously held. If a position is not comparable, bidding shall be subject to the bidding process in Section 23.3 (b), above.

ARTICLE 24 – DISCIPLINE AND DISCHARGE

24.1 Just Cause

Except during an employee's probationary period, the Employer shall only discipline or terminate an employee for just cause. Any discipline or discharge shall be subject to the grievance and arbitration procedure in this Agreement or legal remedies, if appropriate.

24.2 Progressive Discipline

Except for cases of serious misconduct or serious job performance deficiencies, which may result in immediate separation of employment, the Employer shall take a performance improvement and progressive corrective action approach. Progressive discipline steps include, verbal counseling, written counseling and/or warning, final written warning or warnings, disciplinary suspension without pay, and termination of employment.

24.3 Investigatory Suspension

Employees shall be paid while on investigatory suspension for the employees' scheduled hours, including any differentials that would have applied if the employee had worked such scheduled hours.

24.4 Written Disciplinary Action

A written warning or other disciplinary notice is a document designated as such by the Hospital. An employee who receives a written warning or other disciplinary notice shall be given a copy of the document and may be asked to sign a receipt to acknowledge having received the document. Acknowledging receipt of the document shall not constitute an admission of the employee's agreement with the substance of the warning or other disciplinary notice.

24.5 Disciplinary Notices, Rebuttal, and Inspection of Personnel File

- a. There shall be one official personnel file for each bargaining unit Employee. The Employee shall have the right to inspect and to be provided, on request, with a copy of any document in the employee's own file, as required by law.
- b. Employees will receive copies of all disciplinary notices placed in their personnel file and shall have the right to rebut in writing any disciplinary notice. Such rebuttals, other than grievances, shall be attached to the disciplinary notice and placed in the personnel file.
- c. In any case where the Employer and the Union agree to revise personnel record material, the Employer shall, upon request, provide evidence of such revision.
- d. Use of Disciplinary Documents. No disciplinary documentation shall be utilized for progressive discipline beyond twelve (12) months of its issuance, provided no further occurrence of the same nature has taken place within that time, in which case the 12-month period will start over. In the case of a final written warning or disciplinary suspension for patient care issues, disciplinary documentation shall not be utilized for progressive discipline beyond twenty-four (24) months of its issuance, provided no further occurrence of the same nature has taken place within that time frame, in which case the 24-month period will start over.

24.6 Patient Care Complaints

- a. In cases involving patient care, the Hospital may issue discipline if the Hospital had a reasonable and good faith belief after a thorough investigation which included a fair opportunity for the employee to tell his/her side of the story, that the alleged actions or failure to act occurred. The Employer agrees to submit to the Union the substantive results pertaining to the employee against whom discipline has been issued, of any investigation conducted by:
 - i. the Hospital; or

- ii. the State of California Department of Health on the incident in dispute.
- b. The following factors will apply in determining whether the Employer's belief was reasonable and in good faith:
 - i. the strength of the Employer's investigation;
 - ii. the strength of the evidence supporting the allegation;
 - iii. the employee's work history;
 - iv. the resident's complaint history;
 - v. the resident's cognitive ability;
 - vi. physical evidence, if any; and
 - vii. other such factors traditionally reviewed in disciplinary cases.
- c. Employees have an affirmative duty to honestly cooperate in Employer investigations relating to employee conduct and patient care issues. Employees have an affirmative duty to report suspected patient abuse or violation of resident rights.
- d. The Employer and the Union agree that, absent exceptional circumstances, patients should not be compelled to be involved in the Grievance and Arbitration process. Therefore, the parties agree that the arbitrator shall decide whether to admit into evidence any statements received from patients who do not appear as witnesses at the arbitration (the arbitrator may also decide whether to admit statements from non-testifying family members and visitors). The Arbitrator shall also determine the appropriate weight to be given in the event of the failure of any patient, visitor, or family member to testify at arbitration, subject to cross-examination. The parties further agree that the arbitrator may allow patients, visitors, or family members to testify telephonically, subject to cross-examination, in cases where such persons are ready, willing and able to do so.

The Arbitrator shall determine the weight of the Union's lack of access to interview and/or to cross-examine the Hospital's witness(es), if the Union lacks such access.

ARTICLE 25 – COMPLAINTS

- 25.1 It is hoped that most questions arising under this Agreement can be settled short of following the formal Grievance Procedure. The Facility recommends that an employee who has a claim or complaint discuss the matter with his/her supervisor. If the employee prefers, however, the employee may first consult with a Union official on non-work time. There will be no retaliation against any employee for presenting a claim or complaint or for consulting a Union official in the first instance.
- 25.2 If an employee has any complaints, which the employee believes have not been properly considered by the supervisor, the employee may confer with the Administrator or his/her designated representative. At this conference, the employee may be accompanied by a

Union official. The employee shall be entitled to an answer within a reasonable length of time.

- 25.3 Included among the subjects upon which conferences may be requested are problems relating to verbal warnings and other disciplinary actions, work loads, and adequate staffing.

ARTICLE 26 – GRIEVANCE PROCEDURE AND ARBITRATION

- 26.1 Any problem arising in connection with the application or interpretation of the provisions of this Agreement, including the problems of discipline and discharge, which cannot be amicably adjusted between an employee of the Facility and the Department Head, or such other person as the Facility Administrator may designate, shall be reduced to writing, signed by the employee or Union representative, whichever is appropriate, and submitted to a Facility representative designated by the Facility. No grievance shall be considered unless it has been first presented in writing within twenty-five (25) calendar days of the alleged incident(s) giving rise to the grievance. All incidents leading to disciplinary action must be presented to the employee within thirty (30) calendar days of the incident(s). Failure to do this will make the disciplinary action untimely. The only exception shall be in a case of patient abuse, substantiated by State authorities, where the disciplinary time limits may be extended.

The Union has the right to grieve the changes to the Employer's Employee Handbook, regarding rules, regulations and employment policies as to their being reasonable when they are applied.

26.2 Grievance Conference

- a. Step 1. Within seven (7) days of receipt of the written grievance by the Facility, the Union, the employee, and the Department Manager or Chief Clinical Officer or his or her designee shall meet and attempt to resolve the matter informally. Additional meetings may be scheduled by agreement. Within ten (10) calendar days after the meeting, the Manager or her/his designee shall respond to any grievance in writing regarding the Employer's decision. Such response shall be to the Union.
- b. Step 2. Within seven (7) days of receipt of the written answer by the Facility, the Union may appeal the determination to Step 2. Within fourteen (14) days after the appeal to Step 2 the Union, affected employee(s) and the CEO or his or her designee shall meet and attempt to resolve the matter. Additional meetings may be scheduled by mutual agreement. Within ten (10) calendar days after the last meeting, the California Labor Relations Counsel or her/his designee shall respond to any grievance in writing regarding the Employer's decision. Such response shall be to the Union.

26.3 Arbitration Request

Following management's response on the grievance as referenced above, any party wishing to pursue the grievance will have no more than thirty (30) days from date of

management's response, in Step 2 above, provide the other party written notice of the intent to move the matter to arbitration. Failure to meet this deadline will result in the automatic denial and dismissal of the grievance.

26.4 Arbitration

- a. Upon receipt of a timely, written request for arbitration, the Union and the Facility shall within thirty (30) days select an impartial third party to be the Arbitrator to hear and determine the issues. The decision of the Arbitrator shall be final and binding on all parties, subject to the limitations of jurisdiction and authority contained in Section 26.7 of this Article, below. In the event the parties cannot agree on the selection of an impartial third party, within thirty (30) days the moving party shall request a list of seven (7) Labor Arbitrators from the Federal Mediation and Conciliation Service. The parties shall, within five (5) days of the receipt of the list, alternately strike names from such list until one name remains, which person shall be the Arbitrator.
- b. The fee of the Arbitrator, as well as other expenses connected with the formal hearing, shall be borne equally by both parties.
- c. Unless both parties agree in writing to waive the use of a Court Reporter, a Court Reporter will be used for every arbitration hearing and the parties will share equally the cost of the original and two (2) copies of the transcript, as well as the per diem fee of the Court Reporter.

26.5 A Field Representative or qualified representative of the Union may, as relates to a particular grievance or investigation concerning the interpretation or application of this Agreement, inspect relevant material in such employee's personnel file upon which the Facility is or will be relying.

26.6 The time limits provided for herein may be waived only by the mutual written agreement of the Facility and the Union.

26.7 Powers of the Arbitrator

- a. The arbitrator shall have no power to add or subtract or modify any of the terms of this Agreement. In the event the arbitrator finds a breach of the Agreement, he/she must specifically state the provision violated and the evidentiary grounds supporting his/her decision. Jurisdiction shall extend solely to claims of violation of specific written provisions of the Agreement and involve only the interpretation and application of such Agreement.
- b. The hospital shall not be required to pay back wages prior to eight (8) months before the date the grievance was filed, unless the violation was shown to be malicious.
- c. All claims for back wages may be limited to the amount the employee otherwise would have earned, less any employment and unemployment benefit compensation

the employee received. The award may consider other legal doctrines, as argued by the parties, such as mitigation of damages.

ARTICLE 27 – CUSTOMER SERVICE/PATIENT SERVICE INITIATIVES

Employees shall participate in any reasonable customer service or patient/family service initiatives of the Employer, work time permitting. The Employer will review these initiatives with the Union upon written request.

ARTICLE 28 – EMPLOYMENT BONUS PROGRAMS

The Employer shall be privileged to offer sign on, refer-a-friend, extra shift, pick up shift and other employment bonuses in its discretion. The Hospital shall offer any such bonuses in a fair and equitable manner and not engage in scheduling or other favoritism. The Employer shall notify the Union if it intends to offer any of the bonus' described herein or other such incentives.

ARTICLE 29 – GIFTS AND AWARDS

The Employer may present employees with gifts (*e.g.*, Holiday Turkeys) and allow them to participate in similar employee recognition programs (*e.g.*, years of service award programs). Any such gifts, awards, recognition programs do not constitute a binding practice upon the Employer and may be discontinued by the Employer in its discretion, with prior notice to employees and the Union. All such gifts and reward programs shall be applied consistently among eligible employees.

ARTICLE 30 – POLICIES AND PROCEDURES

The Employer may implement or amend Policies and Procedures (*e.g.*, uniform; attendance; no-smoking) if reasonable, provided such Policies and Procedures do not conflict with the provisions of this Agreement. The Hospital will provide the Union with at least thirty (30) days' notice before it intends to implement any new or modified Policy or Procedure. Upon request of the Union, and beginning within ten (10) days of the notice, the parties agree to meet and bargain over the effects and impact of such changes. The Employer may proceed with reasonable policy changes after the thirty (30) day period, subject to any further effects bargaining or mutually agreed upon modifications.

The Hospital shall make a copy of the Employee Handbook available to employees on the Employer's website, as may be amended consistent with this Article. The Union may request a Labor-Management Communications Committee meeting to discuss all Policies and Procedures, including the Employee Handbook, and all practices arising from such policies.

ARTICLE 31 – DRUG TESTING

Kindred may continue its post-offer/pre-employment drug testing and background checks and may continue its reasonable cause drug testing, which shall include circumstances involving suspected drug diversion. The Hospital may apply this Policy, consistent with the Policies and Procedures, Discipline and Discharge (including, without limitation, the Just Cause and Progressive Discipline provisions of that Article), Grievance Procedure and Arbitration Articles, and any other applicable portions in this Agreement.

If an employee has a medical condition which could be mistaken for drug or alcohol use, the Employee will have the opportunity to provide medical documentation of symptoms, which the Hospital will take into consideration in making a disciplinary decision. Nothing herein shall preclude an employee from exercising his/her legal rights to refuse drug testing however refusal to take a required drug test may be subject to disciplinary action up to and including termination.

ARTICLE 32 – SUBCONTRACTING

- 32.1 If the Hospital decides to subcontract out any bargaining unit work, the Hospital agrees to notify the Union in writing at least sixty (60) days prior to the effective date. Upon written request of the Union, Kindred will meet with the Union to engage in good faith effects bargaining over the impact of such changes. This will not delay the subcontracting unless mutually agreed upon by Kindred and the Union.
- 32.2 Prior to the subcontracting, Kindred shall inform the subcontractor of the existence of the CBA and shall provide a copy of this Agreement to the subcontractor. Further, as a condition of subcontracting:
- a. the subcontractor will hire the majority of then-current bargaining unit employees of the Hospital (provided that the employees are qualified for the job(s)); and
 - b. the subcontracted employees will receive no less than the wages and differentials specified in this Agreement.

When the subcontractor hires substantially all of the bargaining unit employees, the subcontractor shall recognize the Union as the exclusive collective bargaining agent of the currently represented employees. The subcontractor will be encouraged to implement substantially equivalent PTO, health, dental and vision plans. Further, the subcontractor will be encouraged to offer life, disability and other insurance products through carrier(s). The Hospital will secure a third-party agreement (a contract signed by the Union and subcontractor) to effectuate the provisions of this section. Nothing herein shall prevent the subcontractor and the Union from signing a more complete “me too” agreement if the subcontractor and the Union choose to do so. The Employer will not be liable for any breach by the subcontractor, through no fault of the Employer, of the provisions of this section. The Union’s sole remedy in the event of a breach by the subcontractor (and not a breach by the Hospital) is to pursue an action against the subcontractor.

- 32.3 Employees whose employment is terminated as a result of any subcontracting shall be assisted in transferring to any other Kindred facilities, consistent with current practice and this Agreement, and shall receive payment for one hundred percent (100%) of all accrued and vested, but unused, PTO.

ARTICLE 33 – SUCCESSORSHIP

- 33.1 If the Hospital is sold or operations are otherwise transferred to another employer, the Hospital agrees to notify the Union in writing at least sixty (60) days prior to the effective date. Upon written request of the Union, Kindred will meet with the Union to engage in good faith bargaining over the impact of such changes. This will not delay the date of sale or transfer unless mutually agreed upon by Kindred and the Union.
- 33.2 Prior to the sale or transfer, the Hospital shall inform the prospective acquiring entity of the existence of the CBA; shall provide a copy of it to the acquiring entity; and shall require as a condition of sale that the acquiring entity hire the majority of then-current bargaining unit employees of the Hospital (provided that the employees are qualified for the job(s)) and recognize the Union as the exclusive collective bargaining agent of the currently represented employee(s)/employee classifications.
- 33.3 Employees whose employment is terminated as a result of any sale, closure, or transfer shall be assisted in transferring to any other Kindred facilities, consistent with current practice, and receive payment for one hundred percent (100%) of all accrued and vested, but unused, PTO. Employees who remain employed at any Kindred facility after a sale, closure or transfer of operations shall be eligible to transfer one hundred percent (100%) of their PTO balance.

ARTICLE 34 – MANAGEMENT RIGHTS

- 34.1 It is mutually agreeable that it is the duty and the right of the Employer to manage the facility and direct its workforce. This includes, but is not limited to, the right to assign work, hire, transfer, promote, lay-off, reduce hours, and discharge for just cause, employees subject to the conditions set forth below.
- 34.2 The foregoing statement of rights of management and of the Employer are not all inclusive and shall not be construed in any way to exclude other Employer functions not specifically enumerated, except when such rights are specifically abridged or modified by this Agreement, laws, regulations or Employer Policies.

ARTICLE 35 – NO STRIKE / NO LOCKOUT

- 35.1 While this Agreement is in effect, the Union and the Employees agree that there shall be no strikes, work stoppages, mass sick-outs, slowdowns of any kind, walk-outs, sympathy

strikes or any other work stoppage affecting the operation of the Employer or patient care. The Employer agrees that there shall be no lockouts.

35.2 In the event of a violation of this Article occurs, the union shall do whatever possible to help return Employee to work or to otherwise comply with this Article. The Union and members of the bargaining unit also agree not to take any action ratifying, condoning, or otherwise encouraging any violations of this Article.

35.3 Prior to engaging in any kind of public demonstration, informational picketing, leafleting, or hand-billing, either occurring at the Hospital or directed at the Hospital, the Union shall provide the hospital with three (3) days' prior notice (ten days' prior notice in the case of picketing) of the subject matter of the dispute, and the parties shall meet and discuss in good faith whether the dispute can be resolved without such public demonstration, leafleting or hand-billing. Such prior notice may be provided in a LMCC meeting, in connection with the grievance process, or may otherwise be provided in writing.

ARTICLE 36 – COMPLIANCE WITH LAW

The Employer shall comply with any and all applicable local, state and federal laws and regulations, current or enacted during the term of this Agreement.

ARTICLE 37 – WORK DISTRIBUTION

The Employer will exercise its best efforts to distribute the workload equitably among employees, except that seniority, or specific required skills for the assignment may govern certain work assignments.

ARTICLE 38 – SAFETY

The Facility will comply with applicable Federal and California laws and regulations pertaining to occupational safety and health. Likewise, it is the duty of each employee to comply with all health and safety regulations of the Employer. In the event any safety or health hazard is detected, it shall be promptly reported to the Employer. The Employer shall then have a reasonable period of time to remedy the situation. If, in the judgment of the employee or the Union, the Employer shall thereafter fail to completely remedy the situation, the employee or the Union shall be free to contact the Industrial Safety Commission of the State of California or other appropriate agencies for appropriate action.

ARTICLE 39 – NON-HARASSMENT AND DISCRIMINATION

The Union and Employer agree that there shall be no harassment or discrimination by the Employer and/or the Union because of race, color, ancestry, national origin, political affiliation,

gender, sexual orientation, gender identity, marital status, disability, religion, veteran status or the lawful exercise of rights guaranteed by Section 7 of the NLRA, as amended.

ARTICLE 40 – LABOR MANAGEMENT COMMUNICATIONS COMMITTEE

The Employer and the Union agree to establish a Labor Management Communications Committee. The Committee will be composed of not less than two (2) nor more than four (4) employees selected by the Union and at least one (1) Employer representative. It will meet at least every two (2) months, or more frequently as mutually agreed, to discuss and attempt to resolve any job-related issues, including those related to job security, workload, assignments, patient care, safety, infectious disease control and any other work-related issues. The parties agree that such meetings shall generally be limited to two (2) hours at a time, unless the parties agree otherwise. Committee member employees who attend the committee meetings will be paid for their time spent in the committee meeting at the straight-time hourly rate, not to exceed two (2) hours of pay, but such time shall not be considered for purposes of the payment of overtime.

ARTICLE 41 – PATIENT CARE COMMITTEES

41.1 Purpose

The Union and Hospital agree that quality patient care and an appropriate working environment require adequate staffing and that staffing levels within all departments vary with census, acuity, shift, specialization, changes in the specialization of units, structural changes in delivery of patient services and qualitative changes in average acuity. The purpose of the Patient Care Committee (PCC) is to improve Patient Care and working conditions (for example, staffing, patient services delivery or work design).

41.2 Composition

The PCC shall consist of four (4) bargaining unit employees, chosen by the Union. The Union shall designate the members of the PCC in writing. All participation by bargaining unit employees on the PCC or on the Joint Practice Committee (described below) shall be on a strictly voluntary basis. The Hospital may designate up to an equal number of PCC attendees as the number designated by the Union. At a minimum, the Hospital's CEO, Chief Clinical Officer and/or Director of Quality Management shall make best efforts to attend at least one (1) hour of a PCC meeting each month.

41.3 Meetings

The Hospital will grant up to three (3) hours of paid release time per month for each of the designated PCC members to attend PCC meetings and/or Joint Practice Committee meetings. PCC release time shall be paid at the employee's base rate of pay and shall not be considered hours worked for any purpose. The Union shall provide at least seven (7) calendar days' written notice to the Hospital of scheduled PCC meetings. Site visits by regulatory agencies or unforeseen staffing needs (to maintain compliance with applicable

state law and regulations) may require the rescheduling of PCC meetings. The PCC shall maintain an attendance roster and a record of who attends each PCC meeting, and shall provide such record to the Hospital after each PCC meeting.

41.4 Joint Practice Committee

If the PCC wishes to bring an issue before the Joint Practice Committee, the PCC shall first make a written recommendation to the CEO of the Hospital, or her/his designee. The Hospital recognizes the important role of the PCC and will duly consider the PCC's recommendations. If the Hospital and the PCC cannot resolve the issue informally, the PCC may refer the issue to the Joint Practice Committee. A meeting of the Joint Practice Committee shall be convened within fifteen (15) days of the referral by the PCC, but not more frequently than once per month. The Joint Practice Committee shall be composed of:

- a. two (2) members designated by the Union (including at least one bargaining unit employee); and
- b. two (2) members designated by the Hospital (management/non-unit employee).

The Joint Practice Committee shall make its written recommendations to the Hospital within thirty (30) days of the Joint Practice Committee meeting for follow-up.

ARTICLE 42 – UNION MEMBERSHIP

42.1 Union Membership Requirements

- a. During the life of this Agreement, employees of the Employer who are subject to this Agreement shall be required as a condition of employment to maintain membership in the Union in good standing, subject to federal law. Compliance is required by the 31st day after employment or the 31st day after the date of this Agreement, whichever is later.
- b. The Union shall notify the Employer and the affected employee in writing of an employee's failure to comply with the provisions of this Article and shall afford each such employee fifteen (15) work days, after the employee has been mailed such notice at her or his last known address, in which to comply. If said employee does not comply with the provisions of this Article within said fifteen (15) work days, the employee shall be promptly terminated upon written notice of such fact from the Union and the Employer. The Union will hold the Employer harmless from any claims or liability arising out of this section, including the expense of defending against such claims.

42.2 Notice to new Employees

At the time a new employee who will be subject to this Agreement is hired, the Employer shall deliver to the employee a written notice stating that the Employer recognizes the Union as the collective bargaining agent for the employees covered by the Agreement

and a Union application and dues authorization form. This written notice shall quote or paraphrase the provisions of this Article of the Agreement. The Employer will also provide each new employee with a list, prepared by the Union, of current shop stewards, their departments and/or work areas, telephone numbers and email addresses.

42.3 Deduction of Union Dues/Fees

- a. The Employer will honor written assignments of wages to the Union for the payment of Union dues/fees.
- b. The Employer will remit the dues/fees deducted pursuant to such assignments no later than the fifteenth (15th) of every month from which they are deducted. Simultaneous with remittance of the funds, the Employer will provide electronically (by emailing a spreadsheet or by other means [e.g., placement on an FTP site]) supporting documentation for the funds remitted which shall include the employee's full name; social security number; employee id number; amount remitted in each category (i.e., dues, fees, COPE); employee status (e.g., full-time, part-time, temporary, per diem), wage rate; and number of hours worked in pay period. If no payment is transmitted for an employee, an explanation will be included with effective date (e.g., terminated, leave of absence, out of bargaining unit).

42.4 Employee Lists

The Employer will provide to the Union electronically (by emailing a spreadsheet or by other means [e.g., placement on an FTP site]) the following information no later than the fifth (5th) of each month:

- a. List of all members of the bargaining unit including full name, social security number, employee id number, home address, home phone number, department, department code, classification, classification code, wage rate, status (e.g., regular full-time, regular part-time, per diem, temporary), and date of hire; and
- b. List of new hires including full name, social security number, employee id number, home address, home phone number, department, department code, classification, classification code, wage rate, status (e.g., regular full-time, regular part-time, per diem, temporary), and date of hire; and
- c. List of terminations including full name, social security number, employee id number, date of termination and reason for termination (e.g., resignation, discharge, layoff, retirement); and
- d. List of transfers including full name, social security number, employee id number, former department and new department, department code, former classification and new classification, classification code, shift, status (e.g., regular full-time, regular part-time, per diem, temporary), and date of transfer.

42.5 The Union will hold the Employer harmless against any claim which may be made by any person by reason of the dues/fees deductions or submission of employee information

described herein, including the cost of defending such claim. The Union will have no monetary claim against the Employer by reason of failure to perform under this Article.

ARTICLE 43 – COPE CHECK-OFF

- 43.1 The Employer hereby agrees to honor voluntary contribution deduction authorizations from its employees who are Union members.
- 43.2 The Employer will remit the COPE monies deducted pursuant to such assignments no later than the fifteenth (15th) of every month from which they are deducted. This remittance will be in a check separate from dues. Simultaneous with remittance of the funds, the Employer will provide electronically (by emailing a spreadsheet or by other means [e.g., placement on an FTP site]) supporting documentation for the funds remitted which shall include the employee's full name; social security number; employee id number; and amount remitted. If no payment is transmitted for an employee for whom payment was previously transmitted, an explanation will be included with effective date (e.g., terminated, leave of absence, out of bargaining unit).
- 43.3 The Union will hold the Employer harmless against any claim which may be made by any person by reason of the COPE deductions described herein, including the cost of defending such claim. The Union will have no monetary claim against the Employer by reason of failure to perform under this Article.

ARTICLE 44 – SAVINGS CLAUSE

If any provision of this Agreement or the application of such provisions to any persons or circumstances be ruled contrary to applicable law, the remainder of this Agreement or the application of such provision to other persons or circumstances shall not be affected thereby.

ARTICLE 45 – PATIENT CARE

The Facility, its employees and the Union understand and agree that it should be the objective of all parties to provide high quality healthcare. The Facility and employees must be committed to serving the Hospital's patients by delivering the highest quality care possible. The parties agree and understand that high quality patient care can be achieved if management and employees discuss and address patient care issues together.

ARTICLE 46 – SAFE PATIENT HANDLING

The Employer shall maintain a safe patient handling policy at all times for all patient care units, and shall provide trained lift teams or other support staff trained in safe lifting techniques. The Employer shall comply with all laws governing safe patient handling. During the first year of the

agreement the employer agrees to meet with the Labor Management Communications Committee at least once every two (2) months if requested.

ARTICLE 47 – JOB VACANCIES AND BIDDING

47.1 All permanent vacancies in regular full-time, part-time and per diem classifications covered by this Agreement shall be posted for seven (7) calendar days before they may be filled permanently.

Current employees who wish to be considered for such vacancies shall apply as required by the then current recruiting procedure.

If no qualified employee submits a request by the 7th day (4pm), the Employer shall be free to fill the vacancy from any source.

47.2 Awarding of Position

The Employer shall first select qualified employee with the greatest seniority in the following order. A qualified employee is one who has the qualifications listed on the job announcement and other requirements management deems necessary.

- a. Full and part-time employees within the job classification that has been posted, within the department for which the vacancy exist;
- b. If there is no applicant in the above category, full and part-time employee not in the job classification but within the department for which the vacancy exists;
- c. If there is no qualified applicant in the above category, full and part time employees who applied from any other department or job classification within the hospital;
- d. If there is no qualified applicant in the above category, per diem employees within the job classification that has been posted.


Any employee selected under these provisions shall be given a thirty (30) day trial period. If the Employer determines that the employee has not performed in a satisfactory manner, the Employer shall return the employee to his/her former position (and pay), without a break in seniority, and repost the position.

The Employer remains free to fill any vacant position on a temporary basis while it follows the process set forth in this section.

ARTICLE 48 – TERM

This Agreement is effective July 30, 2018 and shall remain in full force and effect through June 30, 2021.


KINDRED HOSPITAL SAN DIEGO



Andrew Weiss
Senior Director and Labor Counsel

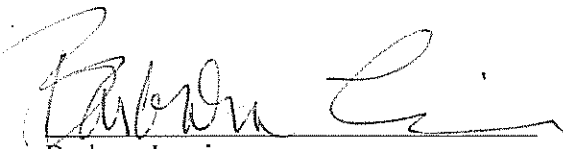
Date: 3/28/19

NATIONAL UNION OF HEALTHCARE WORKERS



Sal Rosselli
President

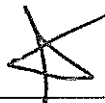
Date: 4-12-19



Barbara Lewis
Director, Hospital Division

Date: 4/12/2019

Bargaining Committee Members



Richard Fulbright
Respiratory Therapist



Isaac Gallardo
EVS



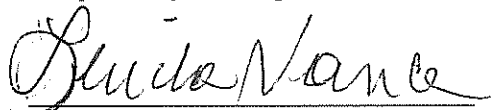
Susan McDaniel
LVN



Felicia Quinonez
CNA



Anthony Rigó
Respiratory Therapist



Linda Vance
CNA

APPENDIX A – SIDE LETTER: ARTICLE 12, COMPENSATION

1. Effective the first full pay period following the ratification of this Agreement all full time and part time employees who have a minimum of ten (10) years as of July 31, 2018, shall receive an additional one and one-half percent (1.5%).
2. Effective the first full pay period following the ratification of this Agreement all full time and part time employees who have a minimum of three (3) years, but less than ten (10) years, as of July 31, 2018, shall receive an additional one percent (1%).
3. Effective the first full pay period following August 1, 2019, all full time and part time employees who have a minimum of ten (10) years as of August 1, 2019, shall receive an additional one and one-half percent (1.5%).
4. Effective the first full pay period following August 1, 2019, all full time and part time employees who have a minimum of four (4) years, but less than ten (10) years, as of August 1, 2019, shall receive an additional one percent (1%).
5. Effective the first full pay period following August 1, 2020, all full time and part time employees who have a minimum of ten (10) years as of August 1, 2020, shall receive an additional one and one-half percent (1.5%).
6. Effective the first full pay period following August 1, 2020, all full time and part time employees who have a minimum of five (5) years, but less than ten (10) years, as of August 1, 2020, shall receive an additional one percent (1%).

APPENDIX B – HIRING SCALES

2018

Job Title	1	2	3	4	5	6	7	8	9	10	Max
Certified Nursing Assistant	\$12.15	\$12.39	\$12.64	\$12.89	\$13.15	\$13.41	\$13.68	\$13.96	\$14.24	\$14.52	\$18.35
Cook	\$12.00	\$12.24	\$12.48	\$12.73	\$12.99	\$13.25	\$13.51	\$13.78	\$14.06	\$14.34	\$15.91
Environmental Services Aide	\$12.00	\$12.24	\$12.48	\$12.73	\$12.99	\$13.25	\$13.51	\$13.78	\$14.06	\$14.34	\$14.53
Floor Technician	\$12.00	\$12.24	\$12.48	\$12.73	\$12.99	\$13.25	\$13.51	\$13.78	\$14.06	\$14.34	\$14.53
Food Services Aide Handler/ Dietary Clerk/ Culinary Asst	\$12.00	\$12.24	\$12.48	\$12.73	\$12.99	\$13.25	\$13.51	\$13.78	\$14.06	\$14.34	\$14.53
LPN-LVN	\$18.00	\$18.36	\$18.73	\$19.10	\$19.48	\$19.87	\$20.27	\$20.68	\$21.09	\$21.51	\$30.59
Materials Management Clerk	\$16.00	\$16.32	\$16.65	\$16.98	\$17.32	\$17.67	\$18.02	\$18.38	\$18.75	\$19.12	\$22.14
Monitor Technician	\$13.48	\$13.75	\$14.02	\$14.31	\$14.59	\$14.88	\$15.18	\$15.48	\$15.79	\$16.11	\$22.91
Phlebotomist	\$14.50	\$14.79	\$15.09	\$15.39	\$15.70	\$16.01	\$16.33	\$16.66	\$16.99	\$17.33	\$21.40
Radiology Technologist	\$23.00	\$23.46	\$23.93	\$24.41	\$24.90	\$25.39	\$25.90	\$26.42	\$26.95	\$27.49	\$32.95
Unit Secretary	\$12.14	\$12.38	\$12.63	\$12.88	\$13.14	\$13.40	\$13.67	\$13.95	\$14.22	\$14.51	\$18.76
Respiratory Therapist/ Resp Care Practitioner	\$26.00	\$26.52	\$27.05	\$27.59	\$28.14	\$28.71	\$29.28	\$29.87	\$30.46	\$31.07	\$39.11

2019

Job Title	1	2	3	4	5	6	7	8	9	10	Max
Certified Nursing Assistant	\$12.15	\$12.39	\$12.64	\$12.89	\$13.15	\$13.41	\$13.68	\$13.96	\$14.24	\$14.52	\$18.35
Cook	\$12.00	\$12.24	\$12.48	\$12.73	\$12.99	\$13.25	\$13.51	\$13.78	\$14.06	\$14.34	\$15.91
Environmental Services Aide	\$12.00	\$12.24	\$12.48	\$12.73	\$12.99	\$13.25	\$13.51	\$13.78	\$14.06	\$14.34	\$14.53
Floor Technician	\$12.00	\$12.24	\$12.48	\$12.73	\$12.99	\$13.25	\$13.51	\$13.78	\$14.06	\$14.34	\$14.53
Food Services Aide Handler/ Dietary Clerk/ Culinary Asst	\$12.00	\$12.24	\$12.48	\$12.73	\$12.99	\$13.25	\$13.51	\$13.78	\$14.06	\$14.34	\$14.53
LPN-LVN	\$18.00	\$18.36	\$18.73	\$19.10	\$19.48	\$19.87	\$20.27	\$20.68	\$21.09	\$21.51	\$30.59
Materials Management Clerk	\$16.00	\$16.32	\$16.65	\$16.98	\$17.32	\$17.67	\$18.02	\$18.38	\$18.75	\$19.12	\$22.14
Monitor Technician	\$13.48	\$13.75	\$14.02	\$14.31	\$14.59	\$14.88	\$15.18	\$15.48	\$15.79	\$16.11	\$22.91
Phlebotomist	\$14.50	\$14.79	\$15.09	\$15.39	\$15.70	\$16.01	\$16.33	\$16.66	\$16.99	\$17.33	\$21.40
Radiology Technologist	\$23.00	\$23.46	\$23.93	\$24.41	\$24.90	\$25.39	\$25.90	\$26.42	\$26.95	\$27.49	\$32.95
Unit Secretary	\$12.14	\$12.38	\$12.63	\$12.88	\$13.14	\$13.40	\$13.67	\$13.95	\$14.22	\$14.51	\$18.76
Respiratory Therapist/ Resp Care Practitioner	\$26.00	\$26.52	\$27.05	\$27.59	\$28.14	\$28.71	\$29.28	\$29.87	\$30.46	\$31.07	\$39.11

2020

Job Title	1	2	3	4	5	6	7	8	9	10	Max
Certified Nursing Assistant	\$13.00	\$13.26	\$13.53	\$13.80	\$14.07	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54	\$18.35
Cook	\$13.00	\$13.26	\$13.53	\$13.80	\$14.07	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54	\$15.91
Environmental Services Aide	\$13.00	\$13.26	\$13.53	\$13.80	\$14.07	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54	\$15.54
Floor Technician	\$13.00	\$13.26	\$13.53	\$13.80	\$14.07	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54	\$15.54
Food Services Aide Handler/ Dietary Clerk/ Culinary Asst	\$13.00	\$13.26	\$13.53	\$13.80	\$14.07	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54	\$15.54
LPN-LVN	\$18.00	\$18.36	\$18.73	\$19.10	\$19.48	\$19.87	\$20.27	\$20.68	\$21.09	\$21.51	\$30.59
Materials Management Clerk	\$16.00	\$16.32	\$16.65	\$16.98	\$17.32	\$17.67	\$18.02	\$18.38	\$18.75	\$19.12	\$22.14
Monitor Technician	\$13.48	\$13.75	\$14.02	\$14.31	\$14.59	\$14.88	\$15.18	\$15.48	\$15.79	\$16.11	\$22.91
Phlebotomist	\$14.50	\$14.79	\$15.09	\$15.39	\$15.70	\$16.01	\$16.33	\$16.66	\$16.99	\$17.33	\$21.40
Radiology Technologist	\$23.00	\$23.46	\$23.93	\$24.41	\$24.90	\$25.39	\$25.90	\$26.42	\$26.95	\$27.49	\$32.95
Unit Secretary	\$13.00	\$13.26	\$13.53	\$13.80	\$14.07	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54	\$18.76
Respiratory Therapist/ Resp Care Practitioner	\$26.00	\$26.52	\$27.05	\$27.59	\$28.14	\$28.71	\$29.28	\$29.87	\$30.46	\$31.07	\$39.11

2021

Job Title	1	2	3	4	5	6	7	8	9	10	Max
Certified Nursing Assistant	\$14.00	\$14.28	\$14.57	\$14.86	\$15.15	\$15.46	\$15.77	\$16.08	\$16.40	\$16.73	\$18.35
Cook	\$14.00	\$14.28	\$14.57	\$14.86	\$15.15	\$15.46	\$15.77	\$16.08	\$16.40	\$16.73	\$16.73
Environmental Services Aide	\$14.00	\$14.28	\$14.57	\$14.86	\$15.15	\$15.46	\$15.77	\$16.08	\$16.40	\$16.73	\$16.73
Floor Technician	\$14.00	\$14.28	\$14.57	\$14.86	\$15.15	\$15.46	\$15.77	\$16.08	\$16.40	\$16.73	\$16.73
Food Services Aide Handler/ Dietary Clerk/ Culinary Asst	\$14.00	\$14.28	\$14.57	\$14.86	\$15.15	\$15.46	\$15.77	\$16.08	\$16.40	\$16.73	\$16.73
LPN-LVN	\$18.00	\$18.36	\$18.73	\$19.10	\$19.48	\$19.87	\$20.27	\$20.68	\$21.09	\$21.51	\$30.59
Materials Management Clerk	\$16.00	\$16.32	\$16.65	\$16.98	\$17.32	\$17.67	\$18.02	\$18.38	\$18.75	\$19.12	\$22.14
Monitor Technician	\$14.00	\$14.28	\$14.57	\$14.86	\$15.15	\$15.46	\$15.77	\$16.08	\$16.40	\$16.73	\$22.91
Phlebotomist	\$14.50	\$14.79	\$15.09	\$15.39	\$15.70	\$16.01	\$16.33	\$16.66	\$16.99	\$17.33	\$21.40
Radiology Technologist	\$23.00	\$23.46	\$23.93	\$24.41	\$24.90	\$25.39	\$25.90	\$26.42	\$26.95	\$27.49	\$32.95
Unit Secretary	\$14.00	\$14.28	\$14.57	\$14.86	\$15.15	\$15.46	\$15.77	\$16.08	\$16.40	\$16.73	\$18.76
Respiratory Therapist/ Resp Care Practitioner	\$26.00	\$26.52	\$27.05	\$27.59	\$28.14	\$28.71	\$29.28	\$29.87	\$30.46	\$31.07	\$39.11